

**WEST HAVEN CITY COMMUNITY ROOM  
RESERVATION APPLICATION**

**Come to the City office @ 4150 S. 3900 W., West Haven, UT  
Or Contact Emily Green @ 801-731-4519**

NAME OF ORGANIZATION/INDIVIDUAL \_\_\_\_\_

ADDRESS \_\_\_\_\_

INTENDED USE OF THE ROOM \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE # \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_

TIME OF EVENT \_\_\_\_\_

CHECK #

FEE \_\_\_\_\_

DEPOSIT \_\_\_\_\_

COMMUNITY ROOM IS AVAILABLE TO RENT DURING BUSINESS HOURS AND  
EVENING TO 11:00 P.M.

**DESCRIPTION                      RES/PER HR   NON RES/PER HR   DEPOSIT**

Room only                      \$20                      \$40                      \$200

Non-profit                      \$10                      \$20                      \$100

No group may rent the room more than twice per month. Room has a capacity of 40 people. Senior residents of 60 yrs. and older may rent the room for free during business hours.

